

Interview Academy Day One

Pre-Recorded and Video Interviews



February 12, 2019

Agenda

Tutorial

How to Prepare

Firm Insights

Etiquette, Tips, and Tricks

Overview and Explanation

What is a pre-recorded video interview?

Leaderships range from 1-5 questions | Internships range from 4-7 questions

Questions will be behavioral and can include technical as well

Creating a clear and concise way of interviewing; a more fair and equitable process

Easier access to interviewing

Resume screening process is technical

Video interviewing allows you to highlight your skills and knowledge

The questions are focused and direct

Evaluating your skills and capabilities

Ensures that everyone gets a fair shot

Step 1: Set up everything prior to doing the interview

Step 2: Close all other tabs and open website interface

Step 3: Listen to the question prior to answering it.
You will usually have at least 2 times to try and submit

Step 4: Answer the question/ re-record answer

Step 5: Make sure that everything is submitted and
that you answered the questions.

Preparation Timeline

Notice of Interview

Take note of the interface being used

Reach out to upperclassmen/ Alumni that have done the interview

Schedule a mock with Career Services

During the Prep Period

Practice your generic answers

Prepare an article but most likely, you have a question about the news

Book a space where you will interview

Day Before Interview

Practice some more for more specific questions

Test the equipment before the interview

Don't wait until the last moment for the video interview

Day - Of

Dress in the requisite attire, head to toe

Set-up in the location of your choosing

Make sure there will be no sound interruptions while you are recording

Etiquette, Tips and Tricks

Make sure any applications that can make music are closed; If there is unexpected noise during the interview, just ignore it and keep speaking. Don't get distracted, you have limited time to respond to your answer



Have a glass of water near by just in case since you will be talking for around 30 minutes



Place with LOTS of lighting, natural is best. Have a plain background. Always dress at least business casual if not specified.



Look directly into the camera, not at yourself. Good posture. Speak as if you are directly speaking to another person.

Etiquette, Tips and Tricks cont.

Use the 30 seconds prep time wisely.

Format your answer (Statement, Related Experience, Relevance to the Position)

Choose your words wisely. Don't want to be talking in circles.

Treat it like a real interview

Some companies will only look at the answers that you submitted it.

Others might be able to look at ALL of your responses.

Be prepared for untraditional questions.

They are questions are created to throw you off balance.

They watch thousands of videos, so distinguish yourself from other candidates.

Questions

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